

CENTRA is an Education and Training Company with charitable status providing services to a broad range of clients

CENTRA Education services includes:

- Seminars on current issues at venues nationwide
- In-house training customised to client needs
- Consultancy
- Conferences
- Event Management
- CENTRA IDL

ABC Awards has in excess of 300 qualifications on the National Qualifications Framework and a range of customised provision throughout the UK.

CENTRA Education and Training
Duxbury Park
Duxbury Hall Road
Chorley
Lancashire PR7 4AT

Telephone: 01257 241428
Facsimile: 01257 260357
E-mail: enquiries@centra.org.uk
Website: www.centra.org.uk



INVESTOR IN PEOPLE



ABC Awards
Certificate No. 3200/02

Induction for College Governors

Monday 15 March 2010

**Duxbury Park
Chorley**



CENTRA

Induction for College Governors

■ This seminar will be of interest to

- Newly appointed governors
- People intending or interested in becoming a governor

■ About this seminar

The role of a governor is becoming more demanding. Governors are leading multi-million pound businesses in a highly competitive environment. The self-assessment, audit and inspection systems are making them more publicly accountable. Any yet, most governors take on the role because they are interested in promoting students' achievement and welfare. This seminar will show governors how they can do both effectively.

■ The benefits of attending

- To understand clearly the role of a governor
- To understand a governor's rights and responsibilities
- To understand how corporations work and how decisions are made
- To understand the legal framework of governance
- To appreciate the Instrument and Articles, Standing Orders and other key documents
- To understand how the individual governor can play a full part
- To understand how demands on colleges are changing

■ Presenter

John Perry

John was a chair of governors for 6 years. He has been an OfSTED Registered Inspector and has undertaken the ISCA Certificate in FE Governance. He successfully undertook accredited governor training and is clerk to the governors at two colleges.

■ Programme content

The seminar begins at 10.00am, with registration from 9.30am and will finish at 3.30pm

- The role of governors
- What the governor brings to the College
- Governor's legal responsibilities
- Governance and management
- The role of the principal, senior post holders and the clerk
- How corporations work
- The role of committees
- How the college is funded and how this is changing
- The governor and students
- The governor, student achievement and quality assurance
- The structure of the curriculum

■ How to register

Register on line at www.centra.org.uk and follow the link to the seminar calendar or complete the registration form and either post it or fax it to us by the closing date of **Friday 5 March 2010**.

Confirmation of places, joining instructions and maps will be despatched 10 days before the seminar. If you have not received your confirmation letter one week before the seminar date, please telephone to check we have received your registration form.

£99 per delegate. This includes the cost of seminar materials, refreshments and lunch.

This seminar can also be delivered in-house, customised to meet your requirements.

■ Terms and Conditions

Applications are accepted on the understanding that applicants agree to the following booking terms and conditions.

Your compliance with the terms and conditions allows CENTRA, a not for profit charitable status company, to offer a cost effective service to all its customers.

All course fees remain payable once a registration is received by CENTRA.

CENTRA's terms of payment are 30 days from date of invoice.

CANCELLATIONS - All cancellations must be made in writing

Cancellation before closing date - £30.00; Cancellation after closing date - full fee.

Substitutions may be made at any time.

CENTRA reserves the right to amend the published programme if necessary.